

6th Annual
Liberty Art, 2008

First Liberty Market
7th and Liberty in Downtown Waynesboro

Opening Reception
Saturday, Nov. 22, 6 p.m.

Continued Sales
Sunday, Nov. 23, 12-4 p.m.



Dear Artist,

Here are a few guidelines to help the Nov. 22-23 Liberty Art show go more smoothly.

- **Inventory**

We will need a full inventory of your work no later than **Monday November 17th**. Your list should include the title of each piece, the medium and the price.

Email is preferred (*Arts@LibertySquare.org*), but your list may also be mailed to 205 W 7th Street, Waynesboro, GA 30830. If you are selling numerous smaller items such as jewelry or pottery, an inventory is not necessary. Just make sure each piece is individually marked with the price and your name.

We will be using your inventory to create placards to be displayed with your works. A typical one would look like this:

Southern Lights
Oil on canvas
John Jones \$700

As a general rule, you should send us information on every piece that you feel needs a placard. If you are selling prints of an original, just list the title once and specify the price per print:

Southern Lights
Oil on canvas
John Jones \$700
Prints: \$40 each

- **Pricing**

Please remember that a 15% commission will be taken, so please price accordingly. The commission helps us cover the cost of advertising and the opening night reception. We will be accepting Visa, Mastercard, check and old-fashioned cash for all sales.

- **Set-up**

For your convenience, we will have three set-up times prior to the show.

Thursday 20th November: 5-30p.m. - CLAY members, featured artist Katie Garner, and special cases by appointment.

Friday 21st November: 9am to 6pm

Saturday: 9am to noon. Market will be cleared and locked at 1pm.

We have tables and black tablecloths available to all artists, as well as the hardware for hanging art. All hanging art should be equipped with wire or other means to hang properly. If you are bringing prints, we encourage you to hang the original and bring a flip-box to store your prints below it. We also have a limited number of easels, floor standing and tabletop.

- **Clean-up**

All artwork **MUST** be removed by Monday 24th November, 8pm at the latest as the building used for other another functions.

- **During the show**

We will take care of all sales from a central location during the two-day show. After the show, a check will be mailed to you. Wrapping paper and bags are also useful for your customers use.

- **Advertising**

Our website is up and running at www.libertysquare.org. Posters are also available for distribution. If you live outside of Waynesboro and have a small town paper, please consider running a PSA about the show.

- **Location**

For those of you not familiar with Waynesboro, the show is in the First Liberty building on East 7th Street, 1 block east of Liberty Street in downtown Waynesboro. East 7th Street is one block north of the courthouse which is on the intersection of Liberty St and 6th Street. A second location on Liberty Street is still being considered.

- **What else?**

Any unanswered questions may be emailed to Arts@LibertySquare.org or call Mike Bickley at 706-534-1427 or Elizabeth Billips at 706-554-2963.

Mike, Vanessa, Elizabeth and Hazel